



PURCHASING

April 3, 2025

MEMO TO: Prospective Bidders
FROM: Kimberly Toon, Purchasing Manager
SUBJECT: **Addendum #1:** RFP – City of Fayetteville Transfer Station Lease, Operation, and Maintenance
DUE DATE AND TIME: **May 5, 2025; 2:00 p.m.**

1. The Bid Documents are hereby modified per the attached Addendum #1 dated April 3, 2025. To include the following:
 - a. **Question and Answer**
 - b. **Extending the submission deadline to May 5, 2025, 2:00 p.m.**

2. The foregoing changes shall be incorporated in the Bid Documents, and a copy of the Addendum #1, signed by the Bidder, must accompany the Bid to indicate the Bidder's familiarity with the changes.

Question: In reference to the recently released RFP COF1516947 for the Fayetteville transfer station, the due date of 4/21 is extremely aggressive for such an in-depth proposal in which we will have to get proposals for new equipment and transportation costs. Can you extend the due date by at least 30 days?

Answer:

We are willing to move the submission deadline up two weeks. See the new timeline for task/activity:

| Task/Activity | Event Date and Time |
|---|-----------------------------|
| Issuance of public RFP | 21-Mar-25 |
| Question submission deadline | April 5, 2025 (2 p.m. EST) |
| Responses to all submitted questions | April 11, 2025 (2 p.m. EST) |

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|---|--------------------------|
| Proposal submission deadline | May 5, 2025 (2 p.m. EST) |
| Bidder interviews (if necessary) | May 12- May 16, 2025 |
| Target for Notification of selected contractor | 23-May-25 |
| Target to Execute contract | May 23 - June 15, 2025 |
| Commence operation | 14-Sep-25 |

Please add this also:

The Proposal submission deadline has been extended to **May 5, 2025, at 2 pm**. Based on our internal timeline we want to make bidders aware that potential interviews and presentations will take place the week of **May 12th - 16th**. Please also have staff available to facilitate contract negotiations once a successful bidder has been selected.

Bidder Acknowledgement:

Bidder Name (Print): _____

Bidder Signature: _____

Date of Signature: _____