



PURCHASING

March 26, 2025

MEMO TO: Prospective Bidders
FROM: Kimberly Toon, Purchasing Manager
SUBJECT: **Addendum #1:** RFQ – Blight Removal Program: Demolition, Debris Removal & Lot Cleaning (308 Currie Street)
DUE DATE AND TIME: **April 1, 2025; 2:00 p.m.**

1. The Bid Documents are hereby modified per the attached Addendum #1 dated March 26, 2025. To include the following:
 - a. **Attaching the Bidder’s Checklist**
2. The foregoing changes shall be incorporated in the Bid Documents, and a copy of the Addendum #1, signed by the Bidder, must accompany the Bid to indicate the Bidder’s familiarity with the changes.

Bidder Acknowledgement:

Bidder Name (Print): _____

Bidder Signature: _____

Date of Signature: _____

BIDDER'S CHECKLIST

This checklist shall be included as the first page of the submitted bidding documents. As outlined in the Bid Proposal, the following items shall be included with the fully executed Bid Proposal. If any of these documents are not included with the Bid Proposal, then the Proposal will automatically be deemed non-responsive, and excluded from consideration:

	A.1	Relevant demolition experience (size, complexity of projects)
	A.2	Equipment and machinery capabilities
	A.3	Environmental protection plan (asbestos, hazardous materials)
	A. 4	Safety protocols and incident prevention measures
	B.1	Price breakdown (unit costs, total price)
	C.1	Licensing and certifications (local, state)
	C.2	Registration with the North Carolina Secretary of State
	C.3	Insurance coverage
	C.4	Financial Stability Statement from Bank
	C.5	References (Three within similar scope)