



PURCHASING

November 24, 2025

MEMO TO: Prospective Bidders
FROM: Kimberly Toon, Purchasing Manager
SUBJECT: **Addendum #1:** On-Call Professional Engineering and Architectural Services for Citywide Projects
DUE DATE AND TIME: **DECEMBER 4, 2025; 2:00 p.m.**

1. The Bid Documents are hereby modified by this Addendum #1 dated November 24, 2025. To include the following:

a. Q&A

2. The foregoing changes shall be incorporated in the Bid Documents, and a copy of the Addendum #1, signed by the Bidder, must accompany the Bid to indicate the Bidder's familiarity with the changes.

a. Q&A Responses

- **Question:** Who the incumbent firms may be for this contract?
Answer: This is the City's first On-Call specifically for Professional Engineering and Architectural Services, so there are no incumbents.

Bidder Acknowledgement:

Bidder Name (Print): _____

Bidder Signature: _____

Date of Signature: _____