



PURCHASING

July 17, 2025

MEMO TO: Prospective Bidders

FROM: Kimberly Toon, Purchasing Manager

SUBJECT: **Addendum #1:** RFQ Construction Manager at Risk Fire Station 16

DUE DATE AND TIME: **AUGUST 8, 2025; 2:00 p.m.**

1. The Bid Documents are hereby modified per the attached Addendum #1 dated July 17, 2025. To include the following:
 - a. **Question and Answers**
 - b. **Revisions to RFQ**
2. The foregoing changes shall be incorporated in the Bid Documents, and a copy of the Addendum #1, signed by the Bidder, must accompany the Bid to indicate the Bidder's familiarity with the changes.

Question and Answers

Question: Can our team go by the site?

Answers: Yes. Most of the site is visible from the public ROW. Please contact David S. Webb <DavidSWebb@FayettevilleNC.Gov> prior to visiting if you wish to go onto the property.

Question: What is the current stage of the design documents and when is design expected to be completed?

Answer: *Schematic design will be completed by the end of August.*

Question: The RFQ states firms are not to use prior experience of members of the team while at other firms. Most of the times this is encouraged as that experience especially if relevant is very necessary. Can we get an amendment to the RFQ that allows for firms to use experience of members of our teams experience at prior firms.

Answer: We will allow experience of team members while at other firms for consideration, but firm experience should be distinguished from team member experience at other firms. This should be clearly noted and identified as such and should not be portrayed as experience of the firm.

B. Revisions to the RFQ:

- *The paragraph: "Plans, specifications and bid documents may be obtained in the Purchasing Office*

of the City of Fayetteville, 2nd floor, City Hall, 433 Hay Street, Fayetteville, North Carolina, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday or by email request to kimberlytoon@fayettevillenc.gov" on page 3 of the RFQ should be deleted as this is not relevant for this submittal of Statements of Qualifications.

- There will be no Pre-Submittal Meeting as indicated in the table on page 5 of the RFQ. Interested firms are encouraged to submit any questions in writing.
- The Due Date & Time for Submittals listed in the table on page 5 should read as August 8, 2025 at 2:00 PM.

Bidder Acknowledgement:

Bidder Name (Print): _____

Bidder Signature: _____

Date of Signature: _____