

City **MANAGER'S** M E S S E N G E R



City of
Fayetteville
North Carolina

April 21, 2016

CITY COUNCIL SCHEDULE

4/25/2016

City Council Meeting, 7 p.m.,
City Hall Council Chamber

5/2/2016

City Council Work Session, 5 p.m.,
City Hall Lafayette Room

5/9/2016

City Council Meeting, 7 p.m.,
City Hall Council Chamber

City Manager's Office

This week, Interim City Manager Doug Hewett met with senior management team members to discuss the recent management transition. Hewett, who was here in 2012 as an Assistant City Manager, and recently returned to serve as the Interim Permitting & Inspections Director back in October, is also working with Corporate Communications on a special Fayetteville Frontline employee newsletter. The employee newsletter will provide Hewett an introduction to employees and also encourages employees to continue to help move the City forward. In Fayetteville Frontline, which will soon be disseminated to employees, Hewett said that he is truly honored and grateful for the opportunity to serve as Interim City Manager.



Other noteworthy work items in the City Manager's Office included:

- Budget development continues with City Council guidance on the City's Strategic Plan
- Participated in the annual IT Day held at City Hall
- Toured the new baseball stadium in Columbia, S.C. as part of our due diligence in reviewing the feasibility of constructing a stadium in Fayetteville for Minor League Baseball
- Participated in a meeting to review the City's Open Data portal in advance of the Police Chief's trip to the White House

OPERATIONS PORTFOLIO

Fire

- A graduation ceremony was conducted on April 12 at Northwood Temple Church on Ramsey Street. The ceremony recognized 13 new recruits who successfully completed the 17-week fire academy. Upon successful completion, graduates receive State Certification in Firefighting, Hazardous Materials response, Emergency Vehicle Driver, Incident Command Systems and Child Seat Technician School. One additional new recruit was also recognized and placed on shift after being hired. The ceremony also recognized the promotion of two Fire Captains, six Fire Lieutenants, the Department's Firefighter of the Year for 2015, the Department's Fire Officer of the Year for 2015, two Gold Life Saving Awards and four retirements.

Fire Academy New Recruits: Kevin Brown, Matthew Black, Alan Davis, Shane Disbrow, James Everitte, Ashton Hanaway, Stanton James, Brandon Lee, Zachari McFarland, Chelsea McKenna, David Mercado, Ray Revels and Micah Williams

New Employee: Michael Regenhardt

Fire Captain Promotions: Joseph Dixon and Patrick McArdle

Fire Lieutenant Promotions: Shane Flack, Geoffrey Kieser, Logan Herndon, Michael Frickman, Kevin Huddleston and Garrett Rogerson

Firefighter of the Year for 2015: Jeremiah Price-Picon

Fire Officer of the Year for 2015: Capt. John Galloway

Gold Life Saving Award: Lt. David Williams

Gold Life Saving Award: Jeremiah Price-Picon

Retirements: Calvin Bishop, Ronald Lewis, Roger Sullivan and Steven Clark

Environmental Services

- The Citywide Spring Cleanup was completed on April 2. The total collected was 328 bags or 11,480 lbs. of debris. The E-Waste Drive and Paper Shred Event was also held April 2. There was 11.5 tons of paper shredded and recycled and 17.12 tons of recycled electronics.
- Purchasing held the pre-proposal meeting for the west Fayetteville garbage outsourcing project. There were four companies that attended. Proposals are due by April 29.
- The Duke Behavioral Economics Team is compiling the 4-week test data for a report about cart placement at the curb. (Continued)

OPERATIONS PORTFOLIO (continued)

Police

- Asst. Chief Michael Petti and Grants Manager Tammy Phippen traveled to Washington, D.C. to participate in a national discussion about Body Worn Cameras in law enforcement. The Fayetteville Police Department received a grant to purchase Body Worn Cameras through the Department of Justice's COPS Office. Asst. Chief Katherine Bryant and Capt. Lars Paul will be featured speakers in Washington, D.C. at a forum on April 27. The forum is part of the LEADS program hosted by the Police Executive Research Forum to address the heroine/opiate epidemic and the Fayetteville Police Department's Naloxone project.
- Chief Harold Medlock, Capt. James Nolette and Crime Analyst Kim Richards will be visiting the White House on April 22 in reference to the Fayetteville Police Department's continued work on the 21st Century Policing process. The FPD has established an Open Data Portal with approximately 100 data sets established to aid in increasing the level of transparency between the FPD and the community we serve.
- On April 22, Sgt. Charles Cochran will be at a forum in Washington, D.C. hosted by The Office of Community Oriented Policing Services (COPS Office), in partnership with Strategic Applications International (SAI). Chief executives from around the country are asked to nominate an officer or deputy at the rank of sergeant or below to participate in a Rank and File Forum. The purpose of this unique forum is to hear directly from rank-and-file officers and deputies about issues facing policing in the 21st Century. Topics of discussion will include community and police relations; officer safety, wellness and morale; and the recommendations outlined in the final report of the President's Task Force on 21st Century Policing. In particular, participants will be asked to identify the specific responsibilities officers and deputies, management, City leadership and communities have in addressing these challenges. The discussion will also seek to identify strategies on how all these stakeholders can work together in the future.

Parks & Recreation

- The All American Marathon, Mike to Mike Half Marathon and All American 5K were held on April 3. FCPR staffed an information table at the pre-race Expo and also managed the start line, including gear check, volunteer registration and information, 7 water stations, volunteer transportation and coordinated the efforts of all City resources. A total of 3,704 participants registered (5K: 984, Half: 1,825 and Full: 895).
- April 9 was opening day for the FCPR Spring Sports season. This season: Youth Softball has 8 leagues with 44 teams and 530 players, Youth Baseball has 35 leagues with 179 teams and 2,152 players and Youth Indoor Soccer has 14 leagues with 90 teams and 952 players. Buddy Baseball, FCPR's version of the Miracle League, has 6 teams with 62 players and began its season April 16. Also on April 9, J.S. Spivey Recreation Center teamed up with the local community and the Youth Development program for the Community Garden Beautification Project. This event was at the Community Garden on the corner of Vanstory and Mann streets. Volunteers came out to clean up plots and decorate cement stones to place in the garden. There were about 60 volunteers present for this event.
- On April 10, staff began in-house training to maintain its Darkness to Light (D2L) Certification. FCPR staff member Kristen Danet received training through the Child Advocacy Center and achieved certification as a Darkness to Light Steward of Children facilitator. Darkness to Light is a national nonprofit organization that seeks to empower adults to prevent child sexual abuse. The (D2L) training helps raise awareness and educate adults on how to prevent, recognize and react responsibly to child sexual abuse. D2L stresses the fact that it is the responsibility of adults to keep children safe. Additionally, FCPR has been asked by the Child Advocacy Center to present at its upcoming conference later this month. The FCPR presentation, entitled Keeping Our Youth Safe, will provide participants a better understanding and appreciation for the role FCPR plays in the community.

Nothing Significant to Report: FAST and Airport

COMMUNITY INVESTMENT PORTFOLIO

Permitting & Inspections

- 100% of all inspections last week occurred in 1-business day or less from time of request, with 25% occurring the same day of the request. 100% of all inspections were completed within 2-business days of request for the week of April 11-15. These numbers do not include inspections that were requested for future times outside of the 2-business day window or for cancelled inspections. The average wait time to reach a dispatch staff member to schedule an inspection, for all queues, was 27 seconds. The average time to schedule an inspection, once connected to a dispatch staff member, was 2 minutes, 16 seconds for the week of April 11-15.
- Construction values for the week of April 11-15 totaled \$1,821,552 with \$1,056,878 in new residential & residential renovations, \$682,515 in new commercial and commercial renovations and \$66,476 in other permits (swimming pools, fences and other structures i.e. cell towers, retaining walls, etc.). Staff completed 11 commercial plan reviews last week and currently have 25 commercial projects in plan review.
- The Plans Review section of the department has received and completed plan review for a new apartment complex project that will replace the Grove View Terrace apartments and revitalize the Grove Street area.

Planning & Code Enforcement

- The City-County Joint Appearance Commission is seeking nominations for its 2016 Appearance Awards program. Nominations must be submitted by June 1. The purpose of this program is to recognize properties in Cumberland County that are improving the appearance of our community. More information is shown here: www.fayettevillenc.gov/appearancecommission.
- The UDO Administrative Manual has been uploaded to the City webpage at this link: <http://www.FayettevilleNC.gov/UDOManual>. This is a "how-to" guide to our zoning code.

Nothing Significant to Report: Community Development, Economic & Business Development, Engineering & Infrastructure and Human Relations

SUPPORT SERVICES PORTFOLIO

Budget & Evaluation

- Budget staff worked with the City Manager's Office to finalize the Recommended Fiscal Year 2017 budget. Preparation of the budget document has begun to meet the May 3 print deadline.

Strategic Performance Analytics

- **Strategic Plan:** On April 18, City Council confirmed the City's new Vision, Mission and Core Value statements, the City's 5 year goals and objectives and their top Strategic Priorities for FY17. City Council also reviewed potential FY17 Targets for Action. FY17 TFA will be finalized with the development of the annual budget and adopted in June. SPA staff will continue to work with the City Manager's Office to align resources with City Council's Strategic Priorities. Performance Measurement will be incorporated into the final plan and reported through TracStat.
- **Intergovernmental Affairs (IGA):** SPA briefed the City Council on an action plan to move the IGA program forward. Staff will begin coordinating for the General Assembly's short session. Plans are also being made to begin coordination for the development of the community federal advocacy agenda development. SPA staff attended the N.C. Military Affairs Commission Community meeting to discuss the NCMAC strategic plan and upcoming grant opportunities.
- **Engagements and Partnerships:** SPA staff continues to collaborate with the Fayetteville-Cumberland Economic Development Corporation for the development of EDC's strategic plan.

Information Technology

- The City of Fayetteville IT department conducted content managers training with the new City of Fayetteville Purchasing staff on managing the Purchasing Division webpage and posting bids/contracts on the City of Fayetteville website. The City Purchasing staff will handle posting City of Fayetteville bids/contracts, effective date July 1.
- Contract Routing Phase 2: The departmental workflow of Contract Routing will be migrated into production.
- The City IT Network Services team upgraded the existing Public Safety remote network access appliance to improve performance, add additional features and support Windows 10 operating systems. The Client Services team worked with PD to deploy 14 new revolves to existing training officers so that PD officers can be more familiar with their PCs before they are released for duty.

Nothing Significant to Report: Finance, HRD and City Clerk's Office

ADMINISTRATION PORTFOLIO

Corporate Communications

- **Parks & Recreation website redesign:** We have a ½ day planning session this week with Information Technology and the vendor who helped us construct the FayettevilleNC.gov website overhaul to move forward on the redesign process for the Parks & Recreation website. The basic wireframe/outline of the front page, and its associated back end pages, has been discussed and will be worked through tomorrow in enough detail to allow the vendor to move forward on actual design based on guidance from our end. Parks & Recreation, Corporation Communications and Information Technology are all working together on this project. This will mark a major milestone in moving forward on the development of this site. Expected completion date is sometime in mid-to-late summer for this page to be completed and pulled completely into the City's website structure.
- **Corporate Communications Department receives awards from North Carolina City and County Communicators' Conference:** The City of Fayetteville was among 14 North Carolina governments to earn recognition in the Ninth North Carolina City & County Communicators' (NC3C) Excellence in Communications Awards. The City won a First Place award and two Second Place awards. The First Place award was in the Citizen Participation category, and the Second Place awards were for the categories of TV-Video/Regular Programming and Communication Technology/Website. The Fayetteville annual Citizens' Academy and community OutFront meetings helped the City garner the award in the Citizen Participation category. The Fayetteville in 5 show helped the City win its award in the TV-Video/Regular Programming category. The City's website redesign for www.FayettevilleNC.gov brought home the award in the Communication Technology/Website category.
- **Public Information Specialist hired to focus on City social media efforts:** Our newly hired Public Information Specialist is now working in the Corporate Communications Department. This position was vacant for over a year while we took the time to determine how this position could best serve the department and the City. The new addition to our team, Maine Johnson, comes from the Fayetteville community and will focus largely on our social media presence for the City social media pages, but will assist in other Public Information Specialist duties as required.



Internal Audit

- Continuing to work with the Permitting and Inspections department on the audit of Building Permits and Inspections by collecting and performing analyses of various forms data along with interviewing staff.
- Continuing to research and prepare the Office of Internal Audit's quality control policies and procedures for compliance with the Generally Accepted Government Auditing Standards (GAGAS).

Nothing Significant to Report: City Attorney's Office