

City **MANAGER'S** M E S S E N G E R



City of
Fayetteville
North Carolina

June 15, 2016

CITY COUNCIL SCHEDULE

6/15/2016

City Council Special Meeting, 5 p.m.,
City Hall Lafayette Room

6/20/2016

City Council Special Meeting, 6 p.m.,
City Hall Lafayette Room

6/27/2016

City Council Regular Meeting, 7 p.m.,
City Hall Council Chamber

City Manager's Office

- City Council Member Larry Wright and City staff (Jay Reinstein, Rebecca Rogers Carter, Andrew Holland and Anne Laurie) participated in NCLM Town Hall Day on June 8. NCLM Town Hall Day is the premier opportunity for Council to visit with their state legislators and make their views known about issues that affect Fayetteville.
- The STEM Youth Internship program begins on June 13. The program, sponsored by City Council, will place youth in the City's IT, Finance and Engineering & Infrastructure departments. PWC and the private sector are also participating in the program.
- Attended the Arts Council Annual Meeting, where we elected the new



Board of Trustee members.

- Hosted the quarterly Area Manager's Luncheon with local area managers to discuss various topics.
- Met with Marcia Johnson of Shepherd Johnson Consulting to plan for the Permitting and Inspections Department building official interviews
- Had a conference call with Creative Class Group to discuss the Economic Development Services and Workshops offered by the group. They offer customized research and data on the region, benchmarking it to other regions; advisory reports on economic development strategies; workshops to stakeholders and city leaders; public speeches; and community engagement.

Police

- On Wednesday, June 1, the department received the Flame of Hope for the Special Olympics of North Carolina from the Cumberland County Sheriff's Office in front of the Police Administration Building, located at 467 Hay St. Runners carried the Flame of Hope down Hay Street to Person Street and then turned down Dunn Road to the town of Eastover. The Flame of Hope continued its journey by other law enforcement agencies until reaching the North Carolina State Games.
- On Friday, June 3, the department received a donation of an Arson K-9, awarded to the department through a cooperative effort between U.S. Rep. Richard Hudson, K9s4COPs and Landon Ash, CEO of Extreme Concepts. The new K9 will be used to expand the FPD's ability to efficiently and effectively investigate crime in our city.
- On Friday, June 10, in support of the "Booze It and Lose It" Campaign, the department, in conjunction with other local law enforcement agencies, conducted a Driving While Impaired Checkpoint along Hope Mills Road. The goal of the checkpoint was to educate the public on the dangers of impaired driving and to reduce the amount of impaired drivers on the roadway.

Fire

- In what seems like just yesterday, the Fayetteville Fire/Emergency Management Department was accredited by the Commission on Fire Accreditation International on Aug. 25, 2011. Five short years later, we are due for re-accreditation. Last week, the Center for Public Safety Excellence sent a four-person Peer Review Team to evaluate the efficiency and effectiveness of the department based on specific competencies. The Peer Review Team reviewed each competency category to confirm we are in fact doing what we say we are doing. After the evaluation and confirmation, the Peer Review Team will be recommending the department for re-accreditation. Staff will be going to San Antonio, Texas in August to represent the department before the Commission for final approval for re-accreditation. Thank you to the staff of the Planning & Research Division and all the employees that played a vital part in our review.
- In a continuous effort to ensure that our employees are trained and prepared to serve our citizens to the best of our ability, department-wide skills testing was conducted for all Suppression staff. Skill evaluations were conducted on water supply applications, ropes and knots applications, ladder deployment and climbing and forcible entry skillsets. These evolutions provide the Training Staff with the information needed to identify future training needs.
- Suppression staff responded to a residential structure fire on Wednesday, June 8 at 11:27 a.m. at 103 Wiley St., off Ramsey Street near MLK Freeway. First arriving units found smoke showing from the front of the structure. Interior attack lines were advanced into the structure to extinguish fire found in a rear bedroom that extended into the attic area. There were no injuries to report. The structure was listed as a vacant unsecured building with people temporarily inhabiting there. The fire investigation was listed as accidental due to improperly discarded material and structure and contents damage was estimated at \$8,000.

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ADMINISTRATION PORTFOLIO (continued)

Corporate Communications

- FayTV produced two videos supporting Fayetteville Fire/Emergency Management Department activities. The first video is a departmental overview video for presentation to the Peer Assessment Group and for the website, explaining the department's mission to residents. The second video is a Fire Investigation Training video, showcasing the collaboration with Habitat for Humanity, the Police Department and the N.C. Chapter of International Association of Arson Investigators. While on the fire training site, FayTV employees also assisted in training students using mock media interviews to ask about the investigation scene.
- **Webpage construction:** Produced two webpages for use to promote specific items. First, we produced a webpage (still in draft mode) that highlights the baseball feasibility study and the public documents the City has on-hand to share with the public and help showcase our transparency on this topic as it progresses. Will plan to launch following the feasibility study presentation on June 20. Second, we have set up a webpage that showcases the Gateways Committee and its projects ongoing across Fayetteville to make it a better place to live, work and play. Once we have populated with some more photographs of newly renovated websites, and subject to MPT Colvin's review, we will launch the webpage.
- **Social Media:** The City's Official Facebook page (<https://www.facebook.com/cityoffayettevillegovernment>) recently eclipsed 10,000 likes. This is more than double the engagement the page had compared to this time last year (4,400 likes). Currently, the City has more Facebook followers than Cumberland County (2,826 likes) and many of our peer municipalities: Charlotte (8,425 likes), Raleigh (4,464 likes), Greensboro (5,750 likes) and Durham (3,819 likes).

Nothing Significant to Report: City Attorney's Office

COMMUNITY INVESTMENT PORTFOLIO

Permitting & Inspections

- **Timing:** 97% of all inspections last week occurred in 1-business day or less from time of the request, with 22% occurring the same day of the request. 100% of all inspections were completed within 2-business days of request for the week of June 6-10. The number of inspection stops does not include inspections that were requested for future times outside of the 2-business day window or for cancelled inspections. The average wait time to reach a dispatch staff member to schedule an inspection, for all queues, was 32 seconds. The average time to schedule an inspection, once connected to a dispatch staff member, was 2 minutes, 10 secs for the week of June 6-10.
- **Values & Reviews:** Construction values for the week of June 6-10 totaled \$1,946,209.04 with \$1,096,822.88 in new residential & residential renovations, \$818,058 in new commercial and commercial renovations and \$31,328.16 in other permits (swimming pools, fences and other structures, i.e. cell towers, retaining walls, etc.). Staff completed 9 commercial plan reviews last week and currently have 41 commercial projects in plan review.
- Permitting & Inspections will be welcoming Kenneth Tatum to the City on June 20. Kenneth will be assuming a Multi-trade Inspector role within the department.

Engineering & Infrastructure

- Traffic Services coordinated and inspected the installation of traffic circles on Water's Edge Drive. These circles are a result of involvement with the community of Water's Edge to address their concerns of speeding.
- Construction Management received bids for the Cain Road sidewalk project. Armen Construction of Charlotte was the low bidder.
- Barnhill Paving is scheduled the week of June 20 to pave the City parking lot located at Anderson and Old streets.

Community Development

- The Community Development Department held an Open House for Residential Contractors on June 14, in the City Hall Lafayette Room. This event was held to promote Community Development housing opportunities and to recruit local rehabilitation contractors to work with the department. There were approximately 35 contractors from Fayetteville and surrounding areas in attendance. During the meeting, attendees got an opportunity to learn about Community Development's funding sources, Community Development Block Grants (CDBG) and the HOME Investment Partnership (HOME), as well as information on our Housing, Community Investment, Community Development and Homelessness programs.
- The City's Finance Department Purchasing Division also participated in the aforementioned event and discussed information on ways to become an approved vendor with the City. Kimberly Toon, City Purchasing Agent, emphasized the "Hire Fayetteville First" initiative and provided information on what the City procures, how the City buys and the bid process. Matthew Hall, Senior Housing Program Specialist with Community Development, discussed the contractor requirements, scope of work, call for bids and the bid process, and hazardous materials.
- Overall, the event was a great success with plans to host on an annual basis. The Community Development Department will continue to advertise and recruit housing rehabilitation contractors throughout the year for various housing and rehabilitation projects.

Nothing Significant to Report: Economic & Business Development and Human Relations

OPERATIONS PORTFOLIO

Environmental Services

- A FleetMind installer came last week to review and correct issues we were having with hardware and software on the vehicles. Only a few items remain to be worked out. Another technician is scheduled to arrive this week to complete the work.
- City Council agreed that the City would not provide proposals to Fort Bragg for any shared services allowed under the Inter-Governmental Service Act.
- Staff met with Corporate Communications to continue working on a marketing campaign for loose leaf collection information for residents this fall.

Nothing Significant to Report: Transit, Parks & Recreation and Airport

SUPPORT SERVICES PORTFOLIO

Information Technology

- Completed Telestaff Middle tier installation and maintenance to improve performance for Public Safety staffing application.
- The Network Support team has been working with the Police Department and an in-car video vendor to increase CD burning speed for in-car video.
- Network Services has been working with Fayetteville Regional Airport to update the Wifi connection for all Airport employees and visitors.

Budget & Evaluation

- Budget staff is working with the City Manager's Office to prepare for the fourth Council budget work session added for June 15 and is beginning preparation of the budget ordinance and other items scheduled for adoption on June 27.

City Clerk's Office

- Staff arranged "A Shred Ahead" truck to come to City Hall on June 27. Several people have asked recently for shredding. Staff shredded 201 boxes at the Grove Street records facility last Friday, which represented 4,750 lbs. of paper.
- The shredding event will most likely be staged in the side hall outside of Engineering, as that worked well the last time.

Internal Audit

- **Permitting & Inspections and IT:** Staff is finalizing fieldwork for the audit of Permitting & Inspections by meeting with the management team to discuss our observations. Staff is continuing to meet with Information Technology staff regarding the internal controls surrounding CityWorks.
- Worked with Corporate Communications on recording a marketing video for the "Doing What's Right" campaign that will be re-introducing the Fraud Waste and Abuse hotline.
- Staff performed risk assessment meetings with several senior management team members to discuss their challenges and considerations in meeting those challenges.

Nothing Significant to Report: Finance, Strategic Performance Analytics,
1-FAY Call Center and Human Resource Development