

# City MANAGER'S MESSENGER



City of  
*Fayetteville*  
North Carolina

August 31, 2016

## CITY COUNCIL SCHEDULE

### 9/1/2016

Special Meeting Baseball Committee, 4 p.m., City Hall 3rd Floor Conference Room

### 9/1/2016

City Council Special Meeting (Closed Session), 5 p.m., City Hall 3rd Floor Conference Room

### 9/5/2016

Labor Day

## City Manager's Office

- Interim City Manager Douglas J. Hewett, along with Community Development Director Victor Sharpe and SPA Director Rebecca Rogers Carter, met with Cumberland County staff to discuss next steps in homelessness program coordination.
- Worked with the City Council and the Houston Astros to assist with the unanimous approval of the Memorandum of Understanding between the City of Fayetteville and the Houston Astros to bring a baseball stadium to Fayetteville.



## Corporate Communications

- **Police Department website redesign:** The complete overhaul and redesign of the City's Police Department website is almost complete and will be announced shortly. We anticipate doing a formal launch of the site in the Lafayette Room in a press conference format, similar to what we did with the City's website launch last October. More to follow on date/time as we finalize the site's content migration and coordinate the event with the Police Department, which we are working now.
- **Video vignettes/tour for website:** Corporate Communications is reviewing the video vignettes from CGI now that offer a video tour of the city that will be placed on our website in the very near future. We have reviewed the first round of videos and provided feedback and expect to finalize the videos in the coming weeks. Will keep Council apprised of when to expect the videos to be posted on the front of our website.
- **Council Chamber sound system upgrade:** We are working with Karaman Communications to replace the speakers in Council Chamber and vastly improve the audio quality in the chamber. The current setup of 24+ speakers across the ceiling is done with very poor quality speakers (it was probably very good back when installed) and will be a very big improvement to the sound currently heard within the chamber, at a cost of just under \$2,500. We continue to monitor the situation around the amplifiers to ensure there are no feedback issues, and will do so past the installation of the speakers to ensure we obtain the best quality sound for residents and Council. As an aside, sound quality on live/recorded broadcasts for FayTV is perfectly fine – it's only sound inside the actual chamber that is an issue right now.

## Internal Audit

- Issued the draft report to the City's Permitting and Inspections and Information Technology departments for management responses on the Permitting and Inspections compliance audit.
- Beginning the planning phase for the audit of Employee Development Travel and Training Expenditures.
- Rose Rasmussen, Senior Internal Auditor, and Traci Carraway, Internal Auditor, completed the "Leadership Thursday Professional Development Series" sponsored and hosted by the National Forum for Black Public Administrators Triad Chapter.

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**Fire**

- The Fire/Emergency Management Department hosted a Basic Chaplaincy class last week at Fire Station 19 off Andrews Road. The class was attended by over 40 participants throughout N.C. from such disciplines as public safety, hospice, social workers, mental health workers, preachers, administrators and homeless shelter workers. The class provided a tremendous amount of information that was shared, including domestic violence, human trafficking, death notifications and other difficult topics. The class was a huge success in providing much needed training for employees that are willing to stand up and help others through difficult situations and experiences.
- Congratulations to the Fayetteville Fire/Emergency Management Department for their International Accreditation recognition from the Commission on Fire Accreditation International (CFAI) this past week in San Antonio, Texas. A special Thank You to our Accreditation Team and everyone involved for their commitment and dedication in making this recognition milestone possible.



**Police**

- Lt. Brett Chandler and three members of the FPD Badges for Baseball Program attended the Cal Ripken, Sr. Foundation Baseball Camp in Aberdeen, Maryland this past week. Badges for Baseball was created in collaboration with the U.S. Department of Justice as a juvenile crime prevention initiative. It's a simple concept: Pair cops and kids together to play and learn. The FPD has been a longtime partner with Badges for Baseball and has become an anchor for our Police Activities League (PAL) Program. All of the participants had a great time at the summer camp and we look forward to the next opportunity to be able to share in the joy that it brings to a child's day.
- On Thursday, Aug. 18, a member of our Police Explorer Program and a new employee with our new Downtown Cadet Program received a \$2,000 donation from an anonymous benefactor to assist her with her education. Daria Hill was the recipient of the donation and could not be more thankful. Daria completed high school early, and at 17 years old has nearly completed her Associates Degree in General Education. She is constantly helping others above her own need all the while taking on extra classes to achieve her goal of mastering in Sociology. Being part of the Explorer program, the Explorers involved are constantly looking for ways to assist participants in achieving their goals and assisting them in becoming successful adults. At times they also find themselves boasting about the Explorers, their accomplishments and successes. This is the case with Ms. Hill. The donor heard her story and was impressed with the fact she worked, studied and still found time for volunteer work. Their only request was that they remain anonymous and Daria remained motivated.
- On Friday, Aug. 19, the Fayetteville Police Department held a graduation for our 2016-1 BLET Class and a promotion ceremony. Christopher Davis was promoted from Captain to Assistant Chief, Tracey Bass-Caine was promoted from Lieutenant to Captain, Phillip "Cary" Young was promoted from Sergeant to Lieutenant and Christopher Cody was promoted from Detective to Sergeant. Ariel Apon-te, Amanda Bell, Sonia Herrera-James, Dillon Hoke, Jonathon Keith, Elizabeth Meininger, Angel Navarez, Gabriel Rincon, Richard Rodriguez, Eric Watson and Ashley Wolford all graduated from our BLET Academy and will be assigned to a Field Training Officer as they transition to field training for approximately 11 weeks. Congratulations to everyone!



**Nothing Significant to Report: City Attorney's Office**

## COMMUNITY INVESTMENT PORTFOLIO

### Permitting & Inspections

- 94% of all inspections last week occurred in 1-business day or less from time of request, with 15% occurring the same day of the request. 100% of all inspections were completed within 2-business days of request for the week Aug. 15-19. The number of inspection stops does not include inspections that were requested for future times outside of the 2-business day window or for cancelled inspections.
- Construction values for the week of Aug. 15-19 totaled \$1,036,390.65 with \$466,620 in new residential & residential renovations, \$569,620.65 in new commercial and commercial renovations and \$150 in other permits (swimming pools, fences and other structures i.e. cell towers, retaining walls, etc.)
- The average wait time to reach a dispatch staff member to schedule an inspection, for all queues, was 46 seconds. The average time to schedule an inspection, once connected to a dispatch staff member, was 2 minutes, 13 seconds for the week of Aug. 15-19.
- Staff completed seven commercial plan reviews last week and currently have 50 commercial projects in plan review.

**Nothing Significant to Report:** Community Development, EBD, Engineering & Infrastructure and Human Relations

## OPERATIONS PORTFOLIO

### Airport

- City Council Approved N.C. DOT Aviation Grant Amendment for rehab of Runway 10-28.
- Provided a pre-bid terminal tour for interested sub-contractors.

### Environmental Services

- Corporate Communications released one short YouTube film to help educate residents on proper yard waste.
- Equipment requisitions have been entered into the system for FY17 purchases.
- Director has announced his retirement date for Nov. 1.

**Nothing Significant to Report:** Parks & Recreation and Transit

## SUPPORT SERVICES PORTFOLIO

### Budget & Evaluation

- Director is working with the City Manager's Office to support the City Council Baseball Subcommittee.
- Staff is continuing compilation of the Adopted FY2017 Budget Document and working with other departments to complete year-end closing requirements.
- Staff is continuing a collaborative effort with the IT Department to create electronic CIP and TIP forms.

### Finance

- Finance staff is working on the year-end close-out process for FY16 and preparing for the auditors' arrival in September.

### SPA

- SPA coordinated with City departments for a Neighborhood Indicators and Community Evaluation –N.I.C.E. and organized a group of volunteers to collect data from designated areas within Fayetteville. The City of Fayetteville recognizes the need for effective urban planning. In order to provide this service for our citizens, current data and analysis on structures and vacant lots is needed. This project will collect, compile, analyze and report data collected by volunteers to the City for incorporation into urban planning, code enforcement efforts and neighborhood revitalization efforts.
- SPA and CMO is working to review and finalize FY16 data input into TracStat in preparation for the FY16 Performance Report.

### IT

- Assisted Fayetteville PD with their move to the new Police Central District Substation located on Sycamore Dairy Road by providing network, Wi-Fi and PC connections services.
- The IT GIS division set up and configured the ESRI Survey123 tool for the N.I.C.E. project. Over 2,200 features were collected in the field.
- Finalized our Digital Cities survey responses for FY16.

**Nothing Significant to Report:** 1-FAY Call Center and Human Resource Development