# Manufactured/ Modular Building Placement Permit Application

Development Services | Permitting & Inspections

433 Hay Street Fayetteville, NC 28301

https://www.fayettevillenc.gov/city-services/development-services/permitting-inspections

**Please fill out this application completely. Incomplete applications will not be processed.**

1. Only NC Licensed Set-Up Contractor, NC General Contractor, or Owner* can apply for this permit.
2. Permits shall not be issued unless the building complies with all requirements of the City Code and State Law.
3. **All commercial projects must have an approved plan review before a permit will be issued. (NC Administrative Code Section 106)**

- *The owner must meet all requirements of NC General Statute 87-1*
- *State Requirements can be found at: https://www.ncosfm.gov/manufactured-building*
- *Site plan must be submitted with this application.*

## 1. Project Location:

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| **Street Address:** |
| **City/State/Zip Code:** |
| **PIN/REID number:** |
| **Project Name:** |
| **Zoning:** |
| **Subdivision/ Project Name:** |

## 2. Contractor Information:

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|---|---|
| **Company Name:** | **Telephone #:** |
| **Street Address:** | **E-mail Address:** |
| **City/State/Zip Code:** | |
| **NC Contractors License #:** | |
| **Qualifier's Name:** | |

## 3. Owner Information:

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|---|---|
| **Name:** | **Telephone #:** |
| **Street Address:** | **E-mail Address:** |
| **City/State/Zip Code:** | |

## 4. Additional Trade Information: Check ◯ all that apply and contractor name:

| | |
|---|---|
| ◯ **Mechanical:** | ◯ **Low-Voltage:** |
| ◯ **Electrical:** | ◯ **Fire Sprinkler:** |
| ◯ **Plumbing:** | ◯ **Other:** |

## 5. Proposed Work *(Type of Building*

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|---|---|
| ◯ **Single- Family Home** ***{HUD Certified}*** | ◯ **Permanent Modular Building** ***{Modular NC Certified}*** |
| ◯ **Single-Family Home** ***{Modular NC Certified}*** | ◯ **Temporary Modular Building** ***{Modular NC Certified}*** ***{No More Than 180 Days}*** |

*A picture of the Building Data Plate will be required with this application for approval. Visit https://www.ncosfm.gov/manufactured-building for more information.*

For more information such as when plan review is required, link to NC Administrative and Building codes, and other information; please visit: https://www.fayettevillenc.gov/city-services/development-services/permitting-inspections

6. **Project Information:** *Placement permit covers tie-downs, foundations (need plans), "marriage" connections, stairs, and decks less than 10 square feet. Any Mechanical, Electrical, Plumbing, and/ or Building work (beyond mentioned in this section) requires applicable permits.*

7. **Project Description:** Describe all work. *Note: be very detailed, as descriptions such as "renovation" will not be accepted.*

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## 8. Authorization and Signature:

**Permit Expiration**: The permit will expire if no inspection occurs within the first six (6) months, for each trade, from the date the permit was issued. If an inspection has been done, the permit will expire 12 months from the date of the inspection.

***I hereby certify that under penalty of perjury, that all information in this application is correct and all work will comply with the NC State Technical Building Codes and all other applicable state and local laws, ordinances, and regulations. I acknowledge that I must notify the City of Fayetteville's Permitting & Inspections Division of any changes in the approved plans and specification for the project permitted herein.***

| Signature of Contractor/ Owner/ Agent | Printed Name | Date |
|---|---|---|

**Staff Use:**

**Permit Fee:** _____ **Date:**_____ **E-Development Portal Project Number:**_____

**Zoning Official Approval:** _____ **Date:**_____

**Building Inspector Approval:** _____ **Date:**_____